

**Cragg Vale Community Ltd - Committee Meeting
Monday 29th February 2016**

Present:	Judith Schofield, Marianne Hood, Shirley Daniel, Kevin Cutts, Jackie Scarf, Pete West, Brierley Hellowell, Scott Trickett
Apologies:	Nick Murphy

ACTION

1. MINUTES OF LAST MEETING & MATTERS ARISING

- a) Minutes of November meeting agreed as a correct record
- b) Charitable Status: Marianne reported that she has not yet contacted the Charity Commission about the amendment to our constitution but will try to do so in the next week. **Marianne**
- c) Welcome Pack: Pete circulated details of the proposed 'contents' for the Pack. After discussion it was agreed Judith should write a brief 'Welcome' from CVCA with details of who we are and what we do and details of the schools should be included. It was agreed we should have a paper copy for new residents (possibly a simple summary) with full details on the website. Pete will circulate amended details for all to comment, he said it is easy to delete details and a short version is probably best. Everyone is asked to check and let him have details of any amendments needed. **Judith**
Pete
All
- d) Website development: The most popular article to date has been 'contacts' with over 1,000 hits, followed by the Heritage Trail with almost as many. At present we only have two links: Pennine Heritage and the Station Partnership. It was suggested that we could also include a link to the Church and to the Fell Runners. Everyone to email Pete with any other links they think should be added to our site. **All**
- e) Cragg 15: We have still not heard anything about the promised £500. It was agreed Judith should follow up matters with the group. **Judith**

2. FINANCIAL REPORT

- a) **Present Position**: In Nick's absence Shirley had circulated the Summary of our present position. The position of Carbon Neutral Cragg vale was discussed and it was agreed Shirley should speak to Maggie to ask if the Group wanted to continue or, if it was really defunct, could the funds be absorbed by CVCA into the main account. **Shirley**
- b) **Expenses for Treasure Hunt and Spaw Sunday**: Expenses in relation to the publicity for the Treasure Hunt and Spaw Sunday were discussed and it was agreed that flyers and posters should be produced. Pete said he could laminate posters for us at cost. We have a donation of a cake from Craggs Cakes for a Treasure Hunt prize and Little Valley Brewery may also be willing to donate some beer, Marianne will ask the Hinchliffe and the Robin Hood if they will donate anything for a prize. It was agreed to ask Jo at the Robin Hood to prepare a picnic the same as last time at a cost of £100. **Marianne**
- c) **Grant application to HRTC**: Marianne circulated details of the HRTC bid for equipment and flyers/publicity for the History Group. When we have further information about the date and timing for any presentation to the Council the History Group will assist. The possibilities for future applications for grant funding to support our activities was discussed. All were asked to give any ideas and suggestions to Marianne with a view to a further application being made, possibly in May/June. **All**

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3.REPORTS

- a) Newsletter:** Marianne gave details of the shortfall in the next (Spring) newsletter in relation to advertising. We will not have a half page advert from either Thornbers or Bob Wild or a quarter page advert from the Steiner School, although we will have a new quarter page advert from Pennine Heritage and it is possible the Bob Wile may also have a quarter page advert so we may only have lost £85 BUT even when we have the full four pages of adverts our newsletter production costs are not fully covered. Having a 'banner' advert on the front page would probably cover the cost if an organisation could be identified willing to pay for 'front page' advertising. All asked to help identify organisations to approach to ask about placing an advert in the Summer edition. The deadlines for the Summer edition will have to be brought forward as Marianne will be away at the end of May. It was agreed a 'timetable schedule' should be circulated giving details of deadlines for the Summer, Autumn and Winter newsletters and everyone was asked to put forward proposals for possible future articles
- b) History Group:** Shirley reported that the Group is doing well and has meetings organised until December.
- c) Cragg Vale J&I School:** Nick had circulated some information from his contact, Sarah. She said that the property data survey seems not to present a picture of the school as being in a dire state. She wonders if the focus should be on saving the building as a community asset if the Council do not agree that there is a long term future for the building as a school. This is being looked into and will be followed up

All

Marianne

Nick

4. SPRING CLEAN

- a) Teams:** HRTC will pay £60 for each 'team' that helps clean up an area. We need six people for a team and would like to have two teams. The following people have agreed to take part: Nick and Jackie, Kevin and Marianne, Pete (and possibly Jane), Shirley, Scott, Brierley, Judith and John, Judith Hamlin and Angela Marchant. This means that we can register two teams to clean up the areas from George Sunderland's farm to the bus turning area, the area around the Robin Hood (including the bank and land opposite the pub) and the area around Castle Gate. Other parts of Cragg Vale are to be cleaned up by the teams from the Church. Shirley will submit all the details to Hebden Royd Council and we should receive £120 from the Town Council to help fund the Spaw Sunday activities. It was agreed the filled rubbish sacks will be left by our notice board opposite the Robin Hood pub.

All – as listed

Shirley

5. HERITAGE TREASURE HUNT

- a) The route:** The plan is to try to include two of the Heritage Trail Boards in the route, starting from the Hinchliffe Arms and finishing at the Robin Hood, possibly taking in Robin Hood rocks. The footpath to Papermill Cottage and along the river to the spa may not be fit to be used. Pete and Judith agreed to sort out a route, with Judith producing details and 'clues' for use on the day
- b) Prizes:** The prizes will include a large cake from Craggs Cakes and possibly beer from Little Valley and vouchers or cakes from the Robin Hood and the Hinchliffe. Marianne will sort out the details. The 'treasure' will be placed at 3 or 4 points along the route as before.

Pete & Judith

Marianne

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c) Volunteers on the day: If we are going to use a route that crosses the road by the Park a volunteer with a 'high visibility' jacket will be needed to see people safely across the road. Brierley agreed to help with this and the following people also agreed to help on the day: Marianne, Kevin, Pete and Judith.

All – as listed

6. CALENDAR

a) Artwork and calendar production: Marianne gave details of what Edward Pitcher would charge for converting his work for the story boards into artwork for the calendar: £350. It was agreed to accept and ask him to produce artwork for the calendar to be printed. It was agreed quotes for printing 300 calendars, similar to the previous ones, should be obtained from the Print Bureau (Shirley) and Lamberts (Marianne)

Marianne

Shirley & Marianne

b) Sponsorship: The amount raised from sponsorship for the 2015 calendar was £840 and it was agreed that we should aim to secure the same amount for 2017 if possible, using the same sponsors if they are still willing. Marianne and Shirley will contact all previous sponsors.

Shirley & Marianne

c) Final checking and proof reading: the artwork from Edward will be circulated to everyone and Kevin agreed to act as our proof reader. The aim is to have calendars ready as soon as possible this summer.

All & Kevin

7. TRAFFIC CAMPAIGN UPDATE

Marianne circulated the letter from Calderdale Council. In spite of our representations and the petition presented to Calderdale Council by Cllr Simon Young and by Scott to Hebden Royd Council, the 20mph limit will not include the area by the entrance to the Ark. However, the Council said there will be a speed and safety assessment of the full length of Cragg Road and also a feasibility study for a potential pedestrian traffic island on the road outside the Ark Nursery. It was agreed we should respond to request a meeting with the officers and Councillors including Scott as soon as possible. Scott said he would also ask for such a meeting.

**Marianne
Scott**

8. FUTURE EVENTS

Marianne agreed to check with the Robin Hood to find out the date for 'Cragg Fest' but as there are already quite a number of events taking place in June and early July it was agreed we should ask Jonathan if he would run another 'Cragg Vale Quiz' for us later in July before the schools break up for the holidays.

Marianne

Balsam Bashing: Judith will ask Dave Wilson if he can come and give a talk about progress in relation to controlling the balsam. It was agreed that CVCA should try to organise some teams in Cragg vale, Judith to liaise and arrange in conjunction with Dave.

Judith

Bike Fun 'n Games: It was agreed that we should try to organise another bike event in early September after the schools have returned.

Marianne

9. DATE FOR NEXT MEETINGS

The following dates were agreed: Monday 16th May, Monday 15th August and Monday 7th November, all meetings to be held starting at 7.30pm in the Robin Hood.

ALL – please note